

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Bank Name]  
[Bank Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: BVN Verification Request

I am writing to formally request the verification of my Bank Verification Number (BVN). My details are as follows:

- Name: [Your Full Name]
- Account Number: [Your Account Number]
- BVN: [Your BVN]
- Date of Birth: [Your Date of Birth]

I am making this request due to [briefly explain the reason for your request, e.g., an issue with transaction verification, updating records, etc.].

Please let me know if any further information or documentation is required to process this request.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]