

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Bank Name]  
[Bank Address]  
[City, State, Zip Code]

Subject: BVN Verification Request

Dear [Bank Manager's Name],

I am writing to request the verification of my Bank Verification Number (BVN) associated with my account in your bank. Below are the details required for this request:

- Name: [Your Full Name]
- BVN: [Your BVN Number]
- Account Number: [Your Account Number]
- Phone Number: [Your Phone Number]
- Email Address: [Your Email Address]

I would appreciate it if you could process this request at your earliest convenience. Please feel free to contact me if you require any further information.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]