

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Bank Name]
[Bank Address]
[City, State, Zip Code]

Dear [Bank Manager's Name],

Subject: Request for Bank Verification Number (BVN)

I hope this letter finds you well. I am writing to formally request the issuance of my Bank Verification Number (BVN).

Please find my details below to assist in the processing of my request:

- Full Name: [Your Full Name]
- Account Number: [Your Account Number]
- Date of Birth: [Your Date of Birth]
- Identification: [Type of ID and ID Number]

I understand that the BVN is essential for the identification and security of my bank account, and I would appreciate your prompt assistance in this matter.

Thank you for your attention to this request. I look forward to your swift response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]