

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Bank's Name]
[Bank's Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

Subject: Application for Bank Verification Number (BVN)

I am writing to formally apply for a Bank Verification Number (BVN) in accordance with the Nigerian banking regulations.

Please find my details below:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Address: [Your Current Address]
- Account Number: [Your Bank Account Number]
- Phone Number: [Your Phone Number]
- Email Address: [Your Email Address]

I have attached copies of the required identification documents, including [list of documents, e.g., National ID, Utility Bill, etc.], for your reference.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]