

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Partner's Name]
[Partner's Address]
[City, State, ZIP Code]

Subject: Letter of Agreement for Business Partnership

Dear [Partner's Name],

This Letter of Agreement serves as a binding document for the partnership between [Your Company Name] and [Partner's Company Name], hereinafter referred to as "the Partners." The terms and conditions are outlined as follows:

1. ****Purpose of Partnership****

The purpose of this partnership is to [describe the purpose and objectives of the partnership].

2. ****Contributions****

- a. [Your Company Name] will contribute:
 - [List contributions, resources, or capital involved]
- b. [Partner's Company Name] will contribute:
 - [List contributions, resources, or capital involved]

3. ****Profit Sharing****

Profits generated from the partnership will be split as follows:

- [Specify profit-sharing arrangement, e.g., 50/50, or any other percentage]

4. ****Responsibilities****

- Each Partner agrees to fulfill their respective roles as follows:
- [Your Company Name]: [List responsibilities]
 - [Partner's Company Name]: [List responsibilities]

5. ****Duration of Partnership****

This partnership will commence on [start date] and will continue until [end date or conditions for termination].

6. ****Dispute Resolution****

In the event of a disagreement, the Partners agree to [describe the process for resolving disputes].

7. ****Confidentiality****

Both parties agree to keep all business information confidential and not disclose it to any third party without prior written consent.

8. ****Governing Law****

This agreement shall be governed by the laws of [State/Country].
Please indicate your acceptance of this agreement by signing below.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]

[Partner's Name]
[Partner's Title]
[Partner's Company Name]

Date: _____