

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Bank Name]  
[Bank Address]  
[City, State, Zip Code]

Subject: Application for Secured Credit Card

Dear [Bank Manager's Name or Customer Service],

I am writing to formally apply for a secured credit card with [Bank Name]. I have decided to take this step to help build my credit history and manage my finances more effectively.

I would like to request a secured credit card with a security deposit of [insert amount]. Please find my information below for your consideration:

- Full Name: [Your Full Name]
- Social Security Number: [Your SSN]
- Date of Birth: [Your DOB]
- Employment Status: [Your Employment Status]
- Monthly Income: [Your Monthly Income]

I understand that by applying for a secured credit card, I will be required to make a security deposit, which will serve as collateral for my credit limit. I am ready and willing to comply with this requirement. Thank you for considering my application. I look forward to your positive response. Please feel free to contact me at [your phone number] or [your email address] if you need any further information.

Sincerely,  
[Your Name]