

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Bank Name]
[Bank Address]
[City, State, ZIP Code]

Dear [Bank Representative's Name or "Credit Card Approval Department"],
I am writing to formally acknowledge and accept the approval of my credit card application submitted on [Application Date]. I am excited to become a part of [Bank Name] and look forward to utilizing the benefits associated with the [specific credit card name].

Please let me know if there are any further steps or documentation required from my side to finalize the process. I appreciate your assistance and prompt response.

Thank you for this opportunity. I look forward to a fruitful relationship with [Bank Name].

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]