

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[University Name]
[Department/Office Name]
[University Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally accept the offer of admission to the Bachelor of Technology (B.Tech) program at [University Name] for the [specific term/year, e.g., Fall 2023] semester. I am grateful for the opportunity to join such a prestigious institution and am excited to begin this new chapter in my academic journey.

I understand that the next steps involve [briefly mention any next steps, such as enrollment procedures, orientation dates, etc.]. Please let me know if there are any additional forms or information required from my side.

Thank you once again for this incredible opportunity. I look forward to contributing to the [University Name] community and pursuing my passion for [specific area of study/interest].

Sincerely,

[Your Name]

[Your Student ID (if applicable)]