

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee's Name]
[Institution's Name]
[Institution's Address]
[City, State, Zip Code]

Dear [Scholarship Committee's Name],

I am writing to formally request consideration for the BTech scholarship for the [specific academic year/semester]. I am currently a [your current year, e.g., second-year] student pursuing a Bachelor of Technology degree in [your major] at [your institution's name].

I have maintained a [your GPA or academic performance] while actively participating in [mention any relevant extracurricular activities, internships, or projects]. However, due to [briefly explain your financial situation or personal circumstances], I am in need of financial assistance to continue my studies effectively.

This scholarship will greatly alleviate my financial burden and enable me to focus on my academic and professional development. I am committed to achieving excellence in my studies, and I believe that this opportunity would allow me to contribute positively to the [name of scholarship] and the broader community.

Thank you for considering my application. I look forward to the possibility of contributing positively to [institution or community name] as a recipient of this scholarship.

Sincerely,

[Your Name]
[Your Student ID (if applicable)]