

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[University/Institution Name]
[Department Name]
[University Address]
[City, State, Zip Code]

Dear [Recipient's Name],
Subject: Proposal for BTech Project

I am writing to propose my project for the BTech program in [Your Specialization] at [University/Institution Name]. The title of my project is "[Project Title]." This project aims to [briefly describe the purpose and goals of your project].

[Include a brief overview of the problem you aim to address, the significance of the project, and your proposed methodology or approach.]

I believe that this project will contribute to [mention any relevant field or community impact], and I am excited to collaborate with my peers and faculty to bring this idea to fruition.

I kindly request your guidance and support in this project. I would appreciate the opportunity to discuss my proposal in further detail at your convenience.

Thank you for considering my proposal. I look forward to your valuable feedback.

Sincerely,
[Your Name]
[Your Student ID]
[Your Department]
[Your University]