

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Date]
[Hiring Manager's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the [Job Title] position at [Company's Name] as advertised on [where you found the job listing]. With my Bachelor of Technology degree in [Your Major] from [Your University] and hands-on experience in [relevant skills or tools], I am confident in my ability to contribute effectively to your team.

During my time at [Your University], I completed projects that involved [specific technologies, methodologies, or contributions relevant to the job]. My internship at [Previous Company] allowed me to further develop my skills in [specific skills] and gain practical experience in [relevant processes or environments].

I am particularly impressed by [something notable about the company or project] and I am eager to bring my background in [specific skills/technologies] to [Company's Name]. I believe that my proactive approach and passion for [industry or field] align well with your team's goals.

I look forward to the possibility of discussing this exciting opportunity with you. Thank you for considering my application. I hope to hear from you soon.

Sincerely,
[Your Name]