

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am delighted to invite you to my BTech graduation ceremony.

****Date:**** [Date of Graduation]

****Time:**** [Time of Ceremony]

****Location:**** [Venue Name, Address]

This day marks a significant milestone in my academic journey, and it would mean a lot to have you there to celebrate this achievement with me. Following the ceremony, we will have a small reception at [Reception Venue/Location] where we can enjoy some refreshments and share memorable moments.

Please let me know if you can make it. Looking forward to celebrating together!

Warm regards,

[Your Name]

[Your Degree/Program]

[Your University]