

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Buyer's Name]  
[Buyer's Address]  
[City, State, Zip Code]

Dear [Buyer's Name],

I hope this letter finds you well. I am writing to officially present my classic car for sale, a [Year, Make, Model] that has been a cherished part of my collection.

The car is in [describe condition: excellent, good, fair] condition and has been meticulously maintained over the years. Notable features include [list any special features or upgrades, e.g., original parts, custom paint job, etc.]. The mileage is [insert mileage], and it has a [insert type of engine, if applicable] that runs smoothly.

I have included [list any documentation, e.g., service records, title, etc.] for your review. I am asking for [insert asking price], but I am open to reasonable offers.

If you are interested, I would be more than happy to arrange a time for you to see and test drive the car. Please feel free to contact me via phone or email at your convenience.

Thank you for considering my classic car. I look forward to hearing from you soon.

Sincerely,  
[Your Name]