

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Dealership Name]  
[Dealership Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to discuss the recent offer I received regarding the sale of [Car Make, Model, Year] with VIN [Vehicle Identification Number]. I appreciate your time and effort in providing the initial proposal.

After conducting some research and considering the current market conditions, I would like to propose a counteroffer of [Your Offer Price]. I believe this figure is reasonable based on [specific reasons or comparable sales].

I am very interested in finalizing this transaction promptly and am confident we can reach an agreement that benefits both parties. Please let me know if you would be willing to discuss this further.

Thank you for your consideration. I look forward to your response.

Sincerely,  
[Your Name]