

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Buyer's Name]  
[Buyer's Address]  
[City, State, Zip Code]

Dear [Buyer's Name],

I hope this letter finds you well. I am writing to formally offer you my [Make, Model, Year of the Car] for sale. The car has been a reliable vehicle, and I believe it would make a great addition to your transportation needs.

**\*\*Vehicle Details:\*\***

- **\*\*Make:\*\*** [Make]
- **\*\*Model:\*\*** [Model]
- **\*\*Year:\*\*** [Year]
- **\*\*Mileage:\*\*** [Mileage]
- **\*\*VIN:\*\*** [Vehicle Identification Number]
- **\*\*Condition:\*\*** [Describe the condition of the vehicle, e.g., excellent, good, fair]
- **\*\*Asking Price:\*\*** [Your asking price]

I have taken great care of the vehicle, and it has undergone regular maintenance. [Add any additional relevant details such as repairs, upgrades, or special features.]

If you are interested in purchasing the car, please feel free to contact me at [Your Phone Number] or [Your Email Address]. I would be happy to arrange a time for you to see the car or take it for a test drive.

Thank you for considering my car for purchase. I look forward to hearing from you soon.

Best regards,  
[Your Name]