

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Professor's Name]  
[Department]

[University Name]  
[University Address]  
[City, State, Zip Code]

Dear Professor [Last Name],

I hope this message finds you well. My name is [Your Name], and I am a [Your Year, e.g., final year] B.Tech student specializing in [Your Major] at [University Name]. I am currently in the process of selecting a project topic for my [specific project course or requirement], and I am reaching out to seek your guidance.

I have a keen interest in [briefly describe your area of interest or specific topics you're considering], and I believe your expertise in [Professor's area of expertise] would provide invaluable insights as I embark on this project.

If it would be possible, I would greatly appreciate the opportunity to meet with you to discuss my ideas further and seek your advice on how to proceed. I am flexible with timings and can adjust according to your availability.

Thank you very much for considering my request. I look forward to your favorable response.

Warm regards,

[Your Name]  
[Your Student ID (if applicable)]  
[Your Major]  
[Your University]