

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Department/Institution Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Letter of Intent for B.Tech Research Project

I am writing to express my intent to undertake a research project as part of my Bachelor of Technology program in [Your Major] at [Your Institution]. My interest lies in [briefly state the area of research], and I am keen to explore [specific topic or question] further.

The objective of my research will be to [state your research objective or hypothesis]. Through this project, I aim to [explain the significance and potential outcomes of your research]. I believe that this research is essential because [provide a brief justification].

I intend to employ [mention the methodology or approach you plan to use], and I will seek to collaborate with [mention any specific faculty members, labs, or departments, if applicable]. I am committed to maintaining ethical standards and rigor throughout the research process. The expected timeline for the completion of this research is [insert timeline], and I am confident that I can achieve the desired outcomes within this timeframe.

I appreciate your consideration of my proposal and am looking forward to the possibility of discussing this project further. Please let me know if you require any additional information or documentation.

Thank you for your time and support.

Sincerely,

[Your Name]
[Your Student ID]
[Your Program and Year]