

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the [specific internship position] at [Company Name], as advertised [where you found the internship listing]. I am currently a B.Tech student majoring in [Your Major] at [Your University], and I am eager to apply my skills and knowledge in a practical setting.

Throughout my academic career, I have developed strong [mention relevant skills or experiences related to the internship], and I am particularly drawn to [mention any specific aspect of the company or internship that interests you]. I am impressed by [mention any notable projects or values of the company], and I believe that this internship will provide me with invaluable experience and the opportunity to contribute positively to your team.

I have attached my resume for your review. I would be grateful for the opportunity to discuss my application further and learn more about the valuable work at [Company Name]. Thank you for considering my application. I look forward to the possibility of contributing to your esteemed organization.

Sincerely,
[Your Name]