

[Your Institution's Letterhead]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Subject: Letter of Admission for B.Tech Program

Dear [Recipient's Name],

We are pleased to inform you that you have been accepted for admission to the Bachelor of Technology (B.Tech) program at [Institution Name] for the academic year [Year].

Program Details:

- Course: Bachelor of Technology (B.Tech)
- Major: [Specify Major/Field]
- Duration: [Number of Years]
- Commencement Date: [Start Date]

Your acceptance into the program is based on your [mention any criteria if applicable, e.g., academic performance, entrance exam scores, etc.].

We believe you will be a valuable addition to our academic community.

Please find enclosed the following documents:

1. Admission Form
2. Fee Structure
3. Orientation Schedule
4. Checklist of Required Documents

To confirm your admission, please complete the admission form and submit it along with the required documents by [Submission Deadline].

If you have any questions or need further assistance, do not hesitate to contact us at [Institution's Phone Number] or [Email Address].

Congratulations once again, and we look forward to welcoming you to [Institution Name]!

Sincerely,

[Your Name]

[Your Position]

[Institution Name]

[Contact Information]

[Institution's Website]