

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Date]  
[Admissions Office]  
[University Name]  
[University Address]  
[City, State, Zip Code]

Dear Admissions Committee,

I am writing to express my interest in applying for the Bachelor of Technology (BTech) program at [University Name] for the academic year [Year]. I have always been passionate about technology and innovation, and I believe that your esteemed institution offers the perfect environment for me to enhance my knowledge and skills in this field. I have completed my [High School Diploma/Equivalent] at [School Name], where I excelled in subjects such as Mathematics, Physics, and Computer Science. My academic performance has prepared me well for the rigor of a BTech program. In addition to my academic achievements, I have also participated in various extracurricular activities, such as [mention any relevant clubs, competitions, or projects], which have further fueled my interest in technology.

I am particularly drawn to [University Name] because of its [mention any specific program features, faculty, research opportunities, or campus culture that appeal to you]. I am eager to contribute to the university community and take advantage of the resources available to students. I have attached my application form, academic transcripts, letters of recommendation, and any additional documents required for the admission process. I am looking forward to the opportunity to discuss my application further.

Thank you for considering my application. I am hopeful for the chance to join [University Name] and embark on this exciting journey in technology. Sincerely,

[Your Name]  
[Your Signature (if sending a hard copy)]