

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Landlord's Name]  
[Property Management Company/Owner's Address]  
[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to provide a character reference for [Applicant's Name], who is applying to rent your property located at [Property Address]. I have known [Applicant's Name] for [duration of time] in my capacity as [your relationship, e.g., a friend, colleague, neighbor], and I can confidently say that they would make an excellent tenant.

[Insert a paragraph highlighting the applicant's responsibility, reliability, and any relevant personal anecdotes or experiences that support your reference.]

[Another paragraph can be added to discuss the applicant's character, cleanliness, respect for others, financial responsibility, or additional qualities that would make them suitable for renting.]

I highly recommend [Applicant's Name] for your rental property and believe they will be a wonderful addition to your community. Should you require any further information, please feel free to contact me at [your phone number] or [your email address].

Thank you for considering this reference.

Sincerely,  
[Your Name]