

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I've taken some time to reflect on our relationship, and I feel it's important to share my thoughts with you. Firstly, I want to express my gratitude for the moments we've shared. You have brought so much light into my life, and I truly value the experiences we created together.

However, after careful consideration, I believe it's best for both of us to part ways. This decision has not come easily, and it's rooted in a deep respect for what we've had. I've come to realize that we may want different things in life, and it's important for both of us to pursue our own paths.

Please understand that this decision is not a reflection of your worth or the love I have for you. It's simply about what feels right for me at this moment. I genuinely hope that you find happiness and fulfillment, and I believe that this is a necessary step for both of us to grow.

I wish you nothing but the best in your journey ahead. You deserve love and joy, and I believe that this change will bring us both the opportunity for a brighter future.

Take care of yourself, and know that I will always cherish the memories we made together.

Warm regards,

[Your Name]