

[Your Name]
[Your Title/Position]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Certifying Body/Organization]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my strong support for [Candidate/Organization Name] in their pursuit of BQ certification.

[Introduction to the candidate/organization and their qualifications related to BQ standards.]

Throughout the time I have worked with [Candidate/Organization Name], I have witnessed their dedication, professionalism, and adherence to the highest standards of quality and excellence. [Provide specific examples of their work and impact within the community/industry.]

I believe that achieving BQ certification will not only benefit [Candidate/Organization Name] but also contribute significantly to [State the broader impact on the community/industry].

I wholeheartedly endorse [Candidate/Organization Name] for BQ certification and am confident that they will uphold the standards set forth by your organization.

Thank you for considering this application.

Sincerely,

[Your Signature if sending a hard copy]
[Your Printed Name]
[Your Title/Position]
[Your Organization]