

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Recipient's Title]  
[Company/Organization Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am pleased to inform you that I have successfully completed the Google BigQuery Certification program. This certification demonstrates my proficiency and understanding of Google BigQuery and its capabilities in data analysis and management.

Completion Date: [Insert Date of Completion]

Certification ID: [Insert Certification ID]

I appreciate the opportunity to enhance my knowledge and skills in this area, and I look forward to applying them in professional settings.

Thank you for your support.

Sincerely,

[Your Name]