

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Bank or Lender's Name]  
[Bank or Lender's Address]  
[City, State, Zip Code]

Subject: Loan Application Support Letter for [Your Name/Business Name]

Dear [Bank or Lender's Name],

I am writing to support my loan application for [amount] that I have submitted on [date of application]. This loan will be utilized for [briefly describe purpose of the loan, e.g., expanding my business, purchasing equipment, etc.].

I have been in operation since [year of establishment] and have maintained a steady growth in my [describe business sector, e.g., retail, services, etc.]. I am committed to ensuring that this loan will contribute positively to my business and, in turn, to the local economy. Attached to this letter, you will find all necessary documentation, including my business plan, financial statements, and any additional information required for your review. I assure you that I am fully committed to honoring our repayment agreement, and I am confident in my ability to repay the loan punctually.

Thank you for considering my application. I look forward to your favorable response.

Sincerely,

[Your Name]  
[Your Title, if applicable]  
[Your Business Name, if applicable]