

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Bank Name]
[Branch Address]
[City, State, Zip Code]

Subject: Application for Mortgage Loan

Dear [Loan Officer's Name],

I hope this letter finds you well. I am writing to formally apply for a mortgage loan to finance the purchase of my new home located at [Property Address].

I have researched various mortgage options and believe that [Bank Name] offers the best terms suited to my financial situation. I am seeking a loan amount of [Desired Loan Amount] with a [Loan Term, e.g., 30-year fixed] mortgage.

I have attached the necessary documentation, including my financial statements, credit report, and details about the property, to support my application.

I appreciate your consideration of my request and look forward to discussing this further. Please feel free to contact me if you require additional information.

Thank you for your attention to this matter.

Sincerely,
[Your Name]