

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Loan Officer's Name]  
[Bank Name]  
[Bank Address]  
[City, State, Zip Code]

Dear [Loan Officer's Name],

Subject: Appeal for Loan Rejection - Application #[Application Number]

I hope this letter finds you well. I am writing to formally appeal the decision regarding my loan application, which was rejected on [date of rejection]. I appreciate the time and consideration given to my application, and I would like to take this opportunity to provide additional information that may influence your decision.

[Briefly explain the reason for the loan application and the response you received. Include details of your financial situation, highlighting any changes or improvements.]

I understand that my initial application may not have met certain criteria; however, I have since [mention any steps you have taken to improve your financial situation, such as paying off debts, securing employment, etc.]. I am committed to fulfilling my financial obligations and believe that with your support, I can successfully manage this loan. I kindly request a reconsideration of my application based on the additional information provided. I am more than willing to discuss this matter further and provide any additional documentation needed to support my appeal.

Thank you for your attention to this matter, and I hope to hear from you soon.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]