

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Admissions Office]  
[University/College Name]  
[University Address]  
[City, State, Zip Code]

Dear [Admissions Committee/Specific Name],  
I hope this letter finds you well. I am writing to express my gratitude for being placed on the waitlist for admission to [University/College Name] for the [Fall/Spring] [Year] term. I appreciate the time and effort the admissions committee has invested in reviewing my application. I want to reaffirm my strong interest in attending [University/College Name] and being a part of its vibrant community. Since submitting my application, I have [mention any updates, achievements, or experiences relevant to your application, e.g., improved grades, additional coursework, or involvement in extracurricular activities]. I understand that the selection process can be competitive, and I remain hopeful for the opportunity to join [University/College Name] in the upcoming academic year. If there is any additional information I can provide to support my candidacy, please do not hesitate to let me know. Thank you once again for considering my application. I look forward to the possibility of contributing to the diverse and dynamic environment at [University/College Name].

Sincerely,  
[Your Name]  
[Your Application ID (if applicable)]