

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Recipient's Organization]
[Organization's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Letter of Intent for BNO Passport Application

I am writing to express my intent to apply for a British National (Overseas) passport. I am eligible to apply based on my status as a British National (Overseas) and wish to take advantage of the opportunities it affords.

I have completed the required documentation and will submit the application forms along with the necessary supporting materials, including proof of my British National (Overseas) status, identification documents, and any other relevant information.

I would appreciate your guidance on the application process and any additional information you might require to expedite my application. Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]