

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Passport Office

[Address of the Passport Office]
[City, State, Zip Code]

Subject: Inquiry on BNO Passport Status

Dear Sir/Madam,

I hope this letter finds you well. I am writing to inquire about the status of my British National (Overseas) passport application, which I submitted on [insert submission date].

My application details are as follows:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Application Reference Number: [Your Application Reference Number]

I would appreciate it if you could provide me with an update on my application status at your earliest convenience.

Thank you for your assistance.

Sincerely,

[Your Name]

[Signature if sending a hard copy]