[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number] [Date] [Recipient Name] [Recipient Address] [City, State, Zip Code] Dear [Recipient Name], Subject: Explanation of Circumstances for BNO Passport Application I hope this letter finds you well. I am writing to explain my current circumstances and the reasons for my application for a British National (Overseas) passport. [Clearly explain your circumstances, including your connection to Hong Kong, the reasons for your need for a BNO passport, and any relevant details about your situation, such as family ties, political climate, or personal safety concerns.] My situation has led me to seek the security and opportunities that come with holding a BNO passport. I believe that this step is essential for ensuring my safety and the well-being of my family. Thank you for considering my application. I appreciate your attention to my circumstances and look forward to your positive response. Sincerely, [Your Name]