

****BN Number Letter Specification Template****

****[Company Name]****
****[Company Address]****
****[City, State, ZIP Code]****
****[Email Address]****
****[Phone Number]****
****[Date]****
****[Recipient Name]****
****[Recipient Title]****
****[Recipient Company Name]****
****[Recipient Address]****
****[City, State, ZIP Code]****

****Subject: BN Number Letter Specification****

Dear [Recipient Name],

We are writing to provide the specifications regarding the Business Number (BN) associated with [Company Name]. Below you will find the necessary details:

1. ****Business Number (BN):**** [Insert BN Number]
2. ****Business Name:**** [Insert Business Name]
3. ****Registration Date:**** [Insert Registration Date]
4. ****Tax Type:**** [Insert Tax Type, e.g., GST/HST, Payroll]
5. ****Business Address:**** [Insert Business Address]
6. ****Contact Information:**** [Insert Contact Information]

Please let us know if you require any further information or clarification regarding the BN number specifications.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

****End of Template****