

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Title/Position]  
[Recipient's Organization]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Submission of BNO Visa Application

I am writing to formally submit my application for a British National (Overseas) visa. I believe I meet the eligibility criteria outlined and am eager to provide the necessary information for your review.

Enclosed with this letter are the following documents for your consideration:

1. Completed Visa Application Form
2. Copy of my BNO passport
3. Proof of residence in the UK (e.g., tenancy agreement or utility bill)
4. Financial documents demonstrating my ability to support myself
5. [Any other supporting documents]

I appreciate your attention to my application and look forward to your prompt response. Should you require any additional information, please do not hesitate to contact me.

Thank you for your consideration.

Sincerely,

[Your Name]