

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Partner's Name]  
[Partner's Address]  
[City, State, Zip Code]

Subject: Business Partnership Agreement

Dear [Partner's Name],

This letter serves as a formal agreement between [Your Name/Your Business Name] and [Partner's Name/Partner's Business Name] to establish a business partnership.

1. **\*\*Partnership Name:\*\***

The name of the partnership shall be [Partnership Name].

2. **\*\*Purpose of Partnership:\*\***

The purpose of this partnership is to [briefly describe the business purpose].

3. **\*\*Capital Contributions:\*\***

Both parties agree to contribute the following amounts to the partnership:

- [Your Name]: \$[amount]
- [Partner's Name]: \$[amount]

4. **\*\*Profit and Loss Distribution:\*\***

Profits and losses shall be shared as follows:

- [Your Name]: [percentage]%
- [Partner's Name]: [percentage]%

5. **\*\*Decision-Making Process:\*\***

Decisions shall be made by mutual agreement. In case of disagreement, the resolution process will be [describe resolution process].

6. **\*\*Duration of Partnership:\*\***

The partnership shall commence on [start date] and shall continue until terminated by either party.

7. **\*\*Termination of Partnership:\*\***

The partnership may be dissolved upon the written agreement of both parties or under the following conditions: [list conditions].

8. **\*\*Governing Law:\*\***

This agreement shall be governed by the laws of [State/Country].

Please sign below to indicate your acceptance of this agreement.

Sincerely,

[Your Signature]

[Your Name]

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[Partner's Signature]

[Partner's Name]

Date: \_\_\_\_\_

**\*\*Note:\*\*** This template is for informational purposes only and should be customized to fit the unique needs of your partnership. It is advisable to consult with a legal professional before finalizing any agreement.