

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Scholarship Committee's Name]  
[School/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Scholarship Committee's Name or "Scholarship Committee"],  
I am writing to express my interest in applying for the [Name of Scholarship] for the upcoming academic year. As a [Your Current School/Institution] student, I am dedicated to [briefly describe your field of study and academic interests].

Throughout my academic journey, I have maintained a [GPA or academic achievement] while actively participating in [mention extracurricular activities, volunteer work, or leadership roles]. These experiences have not only shaped my character but also fueled my passion for [mention your area of interest or career aspirations].

Receiving the [Name of Scholarship] would significantly alleviate my financial burdens and enable me to focus on my studies and future goals. I am committed to utilizing this opportunity to contribute positively to my community and inspire others in the pursuit of education.

Thank you for considering my application. I look forward to the opportunity to further discuss my qualifications and aspirations.

Sincerely,

[Your Name]  
[Your Signature (if sending a hard copy)]