

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I wanted to take a moment to express my heartfelt thanks for the wonderful [specific gift] you gave me. It was such a thoughtful gesture, and I truly appreciate it.

Your gift brought me immense joy and made [mention a specific occasion, if applicable]. I feel so grateful to have someone as generous and thoughtful as you in my life.

Thank you once again for your kindness. I look forward to [mention any future plans, if applicable].

Warmest regards,

[Your Name]