

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate or Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Invitation Letter for Visa Application

To Whom It May Concern,

I, [Your Full Name], residing at [Your Address], am writing this letter to invite [Guest's Full Name], who resides at [Guest's Address], to visit me in [Your Country] for [Duration of Stay]. The purpose of this visit is to [State the Purpose, e.g., tourism, family visit, attending an event]. During their stay from [Start Date] to [End Date], [Guest's Name] will be staying with me at my home [or specify accommodation arrangements]. I will ensure that [he/she/they] has all the necessary support including accommodation, meals, and local transportation.

I confirm that I am willing to cover all expenses related to [Guest's Name]'s visit, including travel, accommodation, and other personal expenses.

Please feel free to contact me via the provided email or phone number should you require any further information or clarification.

Thank you for considering this application.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Title/Occupation] (if applicable)