

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Title/Position]  
[Organization/Company Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to provide a character reference for [Applicant's Name], who is applying for a BK visa. I have known [him/her/them] for [number of years] years and can speak to [his/her/their] character and qualities. Throughout the time I have known [Applicant's Name], [he/she/they] has consistently demonstrated [specific qualities, e.g., responsibility, integrity, kindness]. [Include a brief anecdote or example that illustrates these qualities.]

[Applicant's Name] is well-respected in our community and has made a positive impact through [mention any relevant activities, volunteer work, or contributions]. [He/She/They] is a person of good moral character and is deserving of the opportunity to obtain a BK visa.

I wholeheartedly support [Applicant's Name]'s application and believe [he/she/they] will be a valuable addition [to the community, workplace, etc.]. If you require any further information, please feel free to contact me at [your phone number] or [your email address].

Thank you for considering this reference.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]  
[Your Relationship to the Applicant]