

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Title]
[Organization/Consulate Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Application for Bk Visa

I am writing to formally apply for a Bk visa to [briefly state purpose of travel, e.g., attend a business conference, visit family, etc.] from [start date] to [end date].

I have attached all necessary documentation, including:

1. A completed visa application form
2. A valid passport
3. Proof of financial means (e.g., bank statements)
4. A letter of invitation (if applicable)
5. [Any additional documents you are providing]

I assure you that I will comply with all visa regulations and return to [your home country] upon the completion of my visit.

Thank you for considering my application. I am looking forward to your positive response.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]