

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Consulate General of [Country]  
[Consulate Address]  
[City, State, Zip Code]

Dear Consulate Officer,

Subject: Request for Bk Visa Processing

I hope this letter finds you well. I am writing to formally request the processing of my Bk visa application, submitted on [submission date].

I have attached all required documents, including [mention any specific documents like passport copy, financial statements, etc.]. My intended travel dates are from [start date] to [end date] for [purpose of travel].

I would appreciate any updates regarding my application status. Thank you for your assistance in this matter.

Sincerely,  
[Your Name]