

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Buyer's Name]
[Buyer's Address]
[City, State, Zip Code]

Subject: Bill of Sale

Dear [Buyer's Name],

This Bill of Sale is made effective as of [Date] by and between [Your Name] (Seller) and [Buyer's Name] (Buyer).

1. **Description of Item:**

- [Description of the item being sold, including make, model, year, VIN (if applicable), and any other relevant details]

2. **Purchase Price:**

- The total purchase price for the item is [Amount in words] dollars (\$[Amount in numbers]).

3. **Payment Method:**

- The payment shall be made via [cash/check/other forms of payment].

4. **As-Is Condition:**

- The item is sold in "as-is" condition without any warranties or guarantees, either expressed or implied.

5. **Signatures:**

- Both parties agree to the terms of this Bill of Sale.

[Your Signature]

[Your Printed Name]

[Date]

[Buyer's Signature]

[Buyer's Printed Name]

[Date]

Please retain a copy of this Bill of Sale for your records.

Sincerely,

[Your Name]