

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Dear [Friend's Name],

I hope this note finds you well! I'm excited to let you know that I will be celebrating my birthday on [Date] and I would love for you to join the festivities!

The celebration will take place at [Location] starting at [Time]. We'll have lots of fun, delicious food, and great music. It wouldn't be the same without you!

Please RSVP by [RSVP Date] so I can make sure to save you a slice of cake!

Looking forward to celebrating together!

Warm wishes,

[Your Name]