```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
Dear [Recipient's Name],
You are invited to celebrate [Name]'s birthday!
**Date:** [Date of the Party]
**Time: ** [Start Time] to [End Time]
**Location:** [Venue/Address]
Join us for an afternoon of fun, food, and festivities as we celebrate
[his/her/their] special day indoors! There will be games, cake, and
plenty of laughter.
Please RSVP by [RSVP Date] to let us know if you can make it.
We hope to see you there!
Best,
[Your Name]
```