

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Bharat [Last Name]
[His Address]
[City, State, Zip Code]

Dear Bharat,

I hope this message finds you well. I wanted to take a moment to express my heartfelt gratitude for [specific reason you are thanking Bharat, e.g., your support during my project, your generous gift, etc.]. Your kindness and thoughtfulness truly made a difference.

[Optional: Add a specific anecdote or detail about how Bharat's actions impacted you.]

Thank you once again for everything. I appreciate you and am grateful to have you in my life.

Warm regards,

[Your Name]