

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Date]

Bharat Customer Service

[Company Address]

[City, State, ZIP Code]

Subject: Formal Complaint Regarding [Nature of Complaint]

Dear Bharat Customer Service,

I am writing to formally express my dissatisfaction regarding [briefly describe the issue]. On [date of incident], I experienced [explain the situation in detail, including what happened, how it affected you, and any relevant information].

Despite my attempts to resolve this issue by [mention any previous communication or attempts for resolution], I have not received a satisfactory response. This has caused me [explain any inconvenience or impact caused by the issue].

I would appreciate it if you could take immediate action to address my concerns and provide a resolution. Please contact me at your earliest convenience to discuss this matter further.

Thank you for your attention to this issue. I look forward to your prompt response.

Sincerely,

[Your Name]