```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
To,
The Customer Service Manager
Bharat Gas
[Local Office Address]
[City, State, Zip Code]
Subject: Request for Bharat Gas Connection
Dear Sir/Madam,
I hope this letter finds you well. I am writing to request a new Bharat
Gas connection at my residence.
Details of my request are as follows:
- Name: [Your Name]
- Address: [Your Complete Address]
- Contact Number: [Your Phone Number]
- Email ID: [Your Email Address]
I would appreciate it if you could provide me with the necessary
information regarding the procedure to obtain the gas connection, the
required documents, and any applicable charges.
Thank you for your prompt attention to this matter. I look forward to
your quick response.
Sincerely,
[Your Signature (if sending a hard copy)]
[Your Name]
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