

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

U.S. Citizenship and Immigration Services

[Address of the specific USCIS office]
[City, State, ZIP Code]

Subject: Submission of Documentation for [Type of Application, e.g., I-485, I-129, etc.]

Dear Sir/Madam,

I am writing to submit the required documentation for my application for [Type of Application, e.g., Adjustment of Status, Employment-Based Visa, etc.]. My details are as follows:

- Full Name: [Your Full Name]
- USCIS Receipt Number: [Your Receipt Number]
- Date of Birth: [Your Date of Birth]

Enclosed please find the following documents in support of my application:

1. [Document Name/Description]
2. [Document Name/Description]
3. [Document Name/Description]

Please let me know if you require any additional information or further documentation. I appreciate your attention to my application and look forward to your prompt response.

Thank you.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Typed Name]

[Optional: Your Alien Registration Number]