

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

U.S. Citizenship and Immigration Services

[Office Address]
[City, State, ZIP Code]

Subject: Application for Permanent Residency

Dear Sir/Madam,

I am writing to submit my application for permanent residency in the United States under [specify the applicable category: family, employment, asylum, etc.]. My full name is [Your Full Name], and my date of birth is [Your Date of Birth]. I am currently residing at [Your Current Address]. Enclosed with this letter are the following documents to support my application:

1. Form I-485, Application to Register Permanent Residence or Adjust Status
2. [Additional forms, if applicable]
3. Copy of my [passport, birth certificate, etc.]
4. [Other supporting documents]

I have included the required fees and have ensured that all information is complete and accurate. I would appreciate your prompt attention to my application and look forward to your response.

Thank you for considering my request.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Alien Registration Number (if applicable)]