

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Dear Visa Officer,

I am writing to recommend [Applicant's Full Name] for a visa to Bhutan. I have known [him/her/them] for [duration] as [your relationship, e.g., a colleague, friend, etc.] and can vouch for [his/her/their] integrity and purpose for visiting Bhutan.

[Applicant's Full Name] wishes to visit Bhutan for [briefly mention the purpose of visit, e.g., tourism, business, etc.]. [He/She/They] has demonstrated [his/her/their] commitment to [explain any relevant experience related to the purpose of the visit, e.g., cultural exchange, work project, etc.].

I believe that [his/her/their] visit will [mention positive impact or intentions during the visit]. [If applicable, mention any plans to support or host the applicant during their stay.]

Please feel free to contact me at [your phone number/email] if you require any further information.

Thank you for considering this application.

Sincerely,

[Your Name]  
[Your Position/Title, if applicable]  
[Your Organization, if applicable]