

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Request for Bhutanese Visa

I hope this message finds you well. I am writing to formally request a visa to visit Bhutan for [insert purpose, e.g., tourism, business, education] from [start date] to [end date].

I plan to visit [mention specific places or events you intend to go to], and I am excited to experience the rich culture and natural beauty of your country.

Enclosed are the required documents as per the visa application requirements:

1. Completed visa application form
2. Passport-sized photographs
3. Copy of valid passport
4. Travel itinerary
5. Proof of accommodation
6. [Any other supporting documents needed]

I would appreciate your assistance in processing my visa request. Should you need any further information or documentation, please feel free to contact me via email or phone.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]